

New Hope Improvement Association
4014 Whitfield Road
Chapel Hill, NC 27514
Minutes of the Board of Directors' Meeting

Date: Tuesday, August 16, 2016

Called to order: 7:00 p.m. Adjourned: 8:01 p.m.

Location: New Hope Improvement Association Building

Note taker: Suzanne Sauter and Walter Fowler, Acting Secretary

Attendees and Guests: Board Members: Gail Boyarsky, Walter Fowler, Allison Windram, James Worrell, Dell Williams, Ann Williams, Mike Tapp, Mike Doub, Steve Herman, Suzanne Sauter

Kay Tapp (Bylaws ad hoc committee)

Minutes in the order of Agendum items.

Minutes of the July Meeting were not read since they were posted online at the Association blog site. <https://www.newhopeimprovement.com/blog/>. Minutes approved by Board before posting

1) Report of Officers:

a) Treasurer's Report and Discussion:

- i) The Ice Cream Society in July yielded \$160 in donations though there was no charge for the event. Costs for the Social are not yet totaled. They include \$122 for bouncy castle that was popular with the children. Costs of supplies still pending. Some costs were deferred by donations. Total balance for NHIA is approx. \$33,000.
- ii) Received Orange County property tax bill for \$107 for recycling fees.
- iii) Bank fees from Sun Trust are \$200-300 a year.
 - (a) **Action items:** Pay tax bill before December 31,2016
 - (b) Investigate banking options for lower fees

b) President's Report and Discussion:

- i) Number of days that building has been rented has increased.
- ii) Video well pipe inspection showed ground water intrusion at about 30 and 50 feet. Remediation plan from well service is pending, as is bill. [presented by Fire Chief]
- iii) Power supply to UV light has been repaired.
- iv) Waiting to hear from Board of Elections if Patterson Precinct will be used for early voting. [Follow-up: Patterson will not have early voting.]

2) Committee Reports

a) Building Rental Committee

- i) Building rentals have increased.
- ii) Need advice as to whom to call for Building cleaning when the renters do not want to clean space after use.

- (1) **Action item:** Inquire about availability and cost of a cleaning service by President
- b) Building and Grounds Committee
 - i) Work Day on Sunday, August 21 from 8a.m. to noon. Discussion Sunday, August 21 beginning at 8 a.m. Items needing attention include:
 - (1) Repair boards in ramp.
 - (2) Grade front entrance with Chapel Hill gravel.
 - (3) Repair screening
 - (4) Clean up dead wood and weeds from front shrubbery for now.
 - (5) **Motion** made by S. Sauter and seconded. Current planting in front of NHIA be removed and a plan developed for new planting appropriate for building, location (facing east) and deer resistance. Plan for new plant installation in late fall.
 - (a) Discussion: The Boards needs to make use of local nursery advice for plant selection and perhaps donation.
 - (b) Motion carried without dissent.
- c) Events Planning Committee
 - i) Past event: Ice Cream Social on July 10, 2-4 p.m. was a success with over 70 persons attending. Bouncy castle and fire truck were popular with children and adults alike.
 - (1) **Action item:** Events Planning Committee needs to consider planning a neighborhood children's event in the near future.
 - ii) Candidate Forum October 13 beginning at 7 p.m. The format will be a 2-minute opening statement by each candidate, prepared questions from the Board for candidates, open questions from floor, and then closing 2-minute statement. President of Association will moderate. Expected Candidates include Verla Insko (Dem), Mark Marcoplos (Dem), and others.
 - (1) **Action items:** Prepare signage for the event. Prepare announcement for NHIA website. Prepare other advertising for the event. Find volunteers for set-up before and clean up after event. Refreshments.
 - iii) Turkey Run November 12. At this time, many things needed to prepare for the run, volunteer, and donors need to be identified. Registration fees are low given that participants receive a tee shirt and breakfast. Initial registration fee will be \$20. Fee for additional family members to be discussed. Dr. Fowler needs volunteers to assist in planning and preparing for Turkey Run.
 - (1) **Action items:** Prepare registration forms and post online and print out paper forms; identify volunteers to put up signage; prepare any media advertising; identify volunteers for set-up, clean-up, kitchen duty, bakers for donations; identify sponsors; purchase supplies (sausage, orange juice, water, flour, etc.); identify cleaning and other supplies needed for food preparation and building clean-up.
- d) Membership/Bylaws/Standing Rules/Election
 - i) **Membership Meeting on September 8 at 7 pm.** This is a very important meeting since quite a number of things need to be done just before or at the meeting. Our Bylaws date from the formation of the NHIA in the 1970s with minimal revision since then. The old bylaws are not workable given the increase

- in population of the area served by the association. After many months of work, proposed new Bylaws and accompanying Standing Rules have been drafted.
- (1) **Action items:** Post the proposed Bylaws and Standing Rules online for member to read and review. Prepare paper copies for those without internet access.
 - (2) Discussion and vote on the propose Bylaws and Standing Rules.
 - (3) Notify membership about upcoming meeting to encourage attendance.
(Communications Committee)
 - (4) Solicit nominations for a Nominating Committee that will have to work quickly to secure candidates for offices up for election this year. Candidates for office need to be presented to membership a month (optimally) before the **Annual Meeting** on November 15 at 7pm.
 - (5) Vice President will have to prepare the September meeting Agendum and preside at the September meeting since the President will not be available.
 - (6) Prepare a brief history of the Bylaws to put the need for rewriting the Bylaws in context.
 - (7) Have Bylaws and Standing Rules document ready to post on the NHIA website by Webmaster.
 - (8) Note that signage for Annual Meeting has to go up immediately after Election Day, November 8.
 - (9) **Motion:** Made by M. Doub and seconded. The draft Bylaws and Standing Rules will be combined into one .pdf document for all the Board members to read and review one last time. All proposed corrections and changes should go to the ad hoc committee members by Friday, August 19 at 9 a.m. After that time it will be assumed that the Board has given consent, and the Bylaws and Standing Rules will then be presented to the membership online for review. Motion passed without dissent.

Meeting adjourned