

NHIA Board of Directors Meeting

March 5, 2015 (moved from February 24 due to inclement weather)

The meeting was called to order at 7:05pm

In Attendance

Alison Windram, Ann Williams, Cliff Carroll, Del Williams, Diane Doub, Gail Boyarsky, Jim Worrell, Lindsay Carroll, Margaret McCann, Mike Doub, Mike Tapp, Sue Wilkins, Walter Fowler Absent: Craig Drake (resigned)

Approval of Minutes

The final version of March 5, 2015 meeting minutes was reviewed/approved and posted to website on March 9th

Finance Update

Current accounts totals are: Rental: \$3,836.95; Main: \$16,197.12 and Money Market: \$12,276.75.

- o ACTION: **Mike D** and building committee to look at options to reduce cost for Termite and Pest Control
- o ACTION: **Jim** to create a financial spreadsheet to be posted for on-line viewing access
- o ACTION: **Jim** to look into moving current money market account into one paying higher interest
- o ACTION: **ALL Committees** to email Jim your committee budget requests
- o ACTION: **Jim** to create a DRAFT budget for the board to approve expenses

Committee Reports

- **Building** – There are significant costs for just the top 2 repair items (septic \$15K-\$30K & back deck \$10K-\$15K) with not enough in the bank accounts to cover those expenses.
 - o DECISION: form a Transfer committee (Sue, Gail, Cliff and Mike T) to investigate the feasibility and draft a proposal for board review to transfer the NHIA community center to the Fire Department. (Lawyer engagement and membership approval are future steps)
 - o ACTION: **ALL** to send emails to Sue and Gail by March 12th on any thoughts that should be considered for inclusion in the “transfer” proposal
- **Rentals** – A room rental calendar is in the process of being set up. In 2014, the building was used 60 days with 29 paid usages totaling ~\$1,500. 2014 building operating expenses were \$2,111 + cleaning supplies. Current fees are:

	Fri - Sat	Sun – Thurs	Kitchen
Full day (5+ hours)	\$100	\$50	\$25
Half day (up to 4 hours)	\$50	\$25	\$25

- o ACTION: **Rental Committee** to present a new pricing proposal that covers the cost of the building operations and cleaning supplies based on past usage (a minimum of \$110 was proposed and a keep it simple approach was recommended)
- o ACTION: **ALL** may send Gail and Sue comments on rental fee ideas/opinions they want for consideration
- o ACTION: **ALL** to send Gail your gmail account if you want access to the calendar and the agenda for which she sent invites
- **Communications: Facebook:** NHIA is now on social media at www.facebook.com/newhopeimprovement with Ben Abrams managing the site content. **List server:** There are currently 4 groups (Building, Comms, Events and Board) up and running. A 5th group called “News” was created and will be populated with all the emails currently in the NHIA database. NHIA event notices and newsletters can be sent using this list group. **Newsletter:** We are recommending doing 3 newsletters again this year (1 USPS and 2 electronic). Last year they were aligned around planned events and published in April, July and Sept. The first newsletter is proposed for an April membership drive using snail mail to encourage returns. There are ~300 “Forever” stamped envelopes that can be used for the mailing. Mailing would go to current and former members, not entire area like in 2014.
 - o ACTION: **Comms committee** to add Chapel Hill News as an event advertisement medium

- **Events & Fundraisers:** Many options are being investigated but currently the Turkey Run and Recycling “Trash Talk” event are the only ones with dates scheduled.
 - DECISION: Whoever is running the event is responsible for coordinating any refreshments
 - ACTION: ??? to get membership involved in events by mentioning the NHIA purpose and event planning activity that will occur at the end of the recycling presentation during Muriel’s introduction
 - ACTION: Jim to bring brownies to the recycling event
 - ACTION: Del and Ann to order projection screen in time for recycling event
 - ACTION Alison to create list of currently proposed events for membership to discuss and hopefully sign-up for at the recycling event
 - ACTION: Diane to bring some membership forms for the recycling event and for the mailbox
- **Membership:** (no new update)
 - ACTION: Mike to send updated membership list to Board
- **Rules:** (no new update)

New Business (Summarize the discussion for each existing issues, state outcome, and assign any action items)

- **Membership Forms:** forms were passed out at meeting for members to renew their member ship
- **Vice President Resignation:** Craig Drake submitted his resignation on February 3, 2015. Discussion on next steps was tabled until next meeting due to time constraints.
- **Set Agenda for next meeting:** VP Resignation, Draft Budget Review, Event Calendar

Next Meeting

Tuesday, March 24, 2015 at 7pm at the NHIA Community Center

Meeting adjourned at 8:40

Appendix

NHIA 2015 Rental Rates

Sunday - Thursday	\$ 50	(5 Hours or More)
Sunday - Thursday	\$ 25	(4 Hours or Less)
Friday - Saturday	\$100	(5 Hours or More)
Friday - Saturday	\$ 50	(4 Hours or Less)

Deposit	Same as Rental Fee
Kitchen	\$25 Additional Fee for Use

Available:	Sunday:	8:00AM – 7:00PM
	Monday – Thursday:	7:00AM – 9:00PM
	Friday – Saturday:	7:00AM – 9:30PM

Community Service Rates Available for Qualified Applicants.
 All Rates Include Time Allowed from Building Entry to Leave/Lock.
 Payment: Personal Checks / Cash

NHIA 2015 RENTAL OPERATION/PRICING ASSESSMENT

	<u>New Hope Camp</u>	<u>Mt. Moriah</u>	<u>NHIA</u>
Office	X	X	
Staff	X	X	Volunteer
	9-5 M-F; Staff on Site in Off Hours	PT	
Phone	X	X	Volunteer
Fax	X	X	
Website	X*	X*	X**
Rentals	3 Rooms	1 Room	1 Room
Capacity	(1) 200: Buffet/Dance (2) 100: Buffet/Dance/Music	100	106
Kitchen	Catering Only Commercial (NHC Use Only)	Commercial	Commercial
Alcohol	X Champagne/Wine No Beer or Liquor Allowed	Prohibited	Prohibited
Parking		60-80 / Asphalt	40 / Dirt Drive
Payment	CC / Checks / Cash	Checks / Cash	Checks / Cash
Cleaning	Staff	Staff	Volunteer
Yard	Staff	Staff	VFD + Volunteer

* No Posting of Rental Rates, Agreement, and/or Calendar.

** Requested Website to Post my Contact Information for Rental Inquiries.